

Type: Membership

Date: 18 Jul 2014

To: CLERK

From: MLS SUPPORT

Subject: ACCESS TO LEADER AND CLERK RESOURCES

To: Unit Leaders and Clerks

Subject: Quorum and Auxiliary Leader Access to Leader and Clerk Resources (LCR)

Unit record-keeping tools currently available in MLS continue to be developed and added to Leader and Clerk Resources (LCR) on LDS.org. All MLS functionality will eventually be added to LCR, which will replace MLS as the primary source for unit record keeping.

Access to LCR is currently limited to stake and mission presidencies, bishoprics, clerks, and executive secretaries. Beginning in late August 2014, quorum and auxiliary presidencies and their secretaries will also be given access to LCR. This includes high priest group leaderships and elders quorum, Relief Society, Young Men, Young Women, Sunday School, and Primary presidencies, as well as ward mission leaders. These leaders will have access to view reports, lists, and class rolls that pertain to their callings.

Because access to LCR is based on the user's calling, clerks should verify that all current ward council members and their counselors and secretaries are recorded properly in MLS, using the standard callings (custom callings will not allow access).

In a subsequent release of LCR scheduled for late Fall of 2014, the ability to add and update callings and class information and administer home and visiting teaching will also be included.

To access LCR, type lds.org/lcr in the browser address bar and press Enter. Then enter your LDS Account user name and password, and click Sign in.

Please announce these coming changes in your ward council and encourage all members to create an LDS Account if they have not already done so. To create or update LDS Account information, go to ldsaccount.lds.org.
