

Heritage Oaks Ward Disaster Recovery Plan

In the event of a natural disaster or emergency, the role of a district leader will generally consist of the following:

1. Care for your own family first;
2. Call, or if not possible, visit each family in the district to assess:
 - a. Whether they are at home or are staying elsewhere;
 - b. Their physical well-being;
 - c. Their short-term needs;
3. Communicate each family's status and needs to the bishop.

In the event of a disaster a command center will be set up at the church building on Grant Rd. The phone number you should call to report on your families is **650-964-3001**. You should submit your report within 24 hours—or as soon as reasonably possible.

Quarterly, an updated list of families with addresses and phone numbers will be sent to you via mail. Included in this packet will be a map and an optimal route for contacting all your families. It is extremely important that each time you receive this packet you replace the old with the new and store it in a safe location in your home. A safe location might be a filing cabinet, safe, sock drawer, etc.

FAQS

What if the phone lines are down?

In the event of a disaster, there is a good chance that phone lines could be inoperable (either due to downed lines or overwhelmed circuits). In this case, it is expected that you will contact your families in person via car or on foot (if the roads are impassable). We have assigned you families in your geographic proximity to account for this possibility. You would also be expected to submit your report in person at the church building on Grant Rd.

In other cases, phone lines will be operable, but you will have families on your list for which there are no phone numbers. It is expected that you will contact these families in person.

How will I know when we're in disaster situation and I should respond?

Use your common sense. The most plausible disaster scenario is a severe earthquake. Generally, anything short of "the big one" will not require the ward to initiate its disaster recovery plan. If an event occurs and you're not sure whether you need to contact your families, please confirm with Doug Hatch at 617-309-6300. If the phone lines are down, chances are the event is severe enough to require your assistance.

There is also the remote possibility of a pandemic (e.g. avian flu) which could require the ward to initiate its disaster recovery plan. In this case, physical infrastructure would not be affected and the onset would not be sudden so you would likely be contacted regarding your participation in the disaster recovery plan.

What if I'm out of town when disaster strikes?

If you are out of town when disaster strikes, please attempt to call the command center to report your absence. Assuming the phone lines may be down, you should also discuss your assignment with your wife and identify a geographically-proximate male member of the ward whom your

wife could notify (on foot if necessary) to pass along your district leader responsibilities in your absence.

Could you walk me through a possible scenario?

Sure. Let's say that a 7.5 earthquake hits the Bay Area at 5AM Tuesday morning. Yikes! Everyone is a little bit shaken, but the house is still intact and it appears that no one was injured. Your first priority is to make sure your family is OK. You shut off your gas lines, calm your kids, etc. Next you pull out your disaster recovery plan, including your list of families. Good thing you kept that updated copy which came in the mail last week! You try the phone, but there is no dial tone. So you get in your car and pull out of your driveway only to find that a downed power line is blocking the street. So you decide to head out on foot. Using the optimal path suggested in your packet, you're able to traverse the 3 mile loop in just under 4 hours, contacting each of your 18 families along the way. You bring your 'Reporting Worksheet' and a pen to take notes at each home. Specifically, you find out the following:

1. Whether they are at home or are staying elsewhere;
2. Their physical well-being (e.g. anyone hurt?);
3. Their short-term needs (e.g. food, water, medical, etc);

Once you are finished, you check back in with your family to make sure they're still OK and then you head off on foot to submit your report to the command center at the Grant Rd building. You submit your report at 12PM, 7 hours after the earthquake struck.

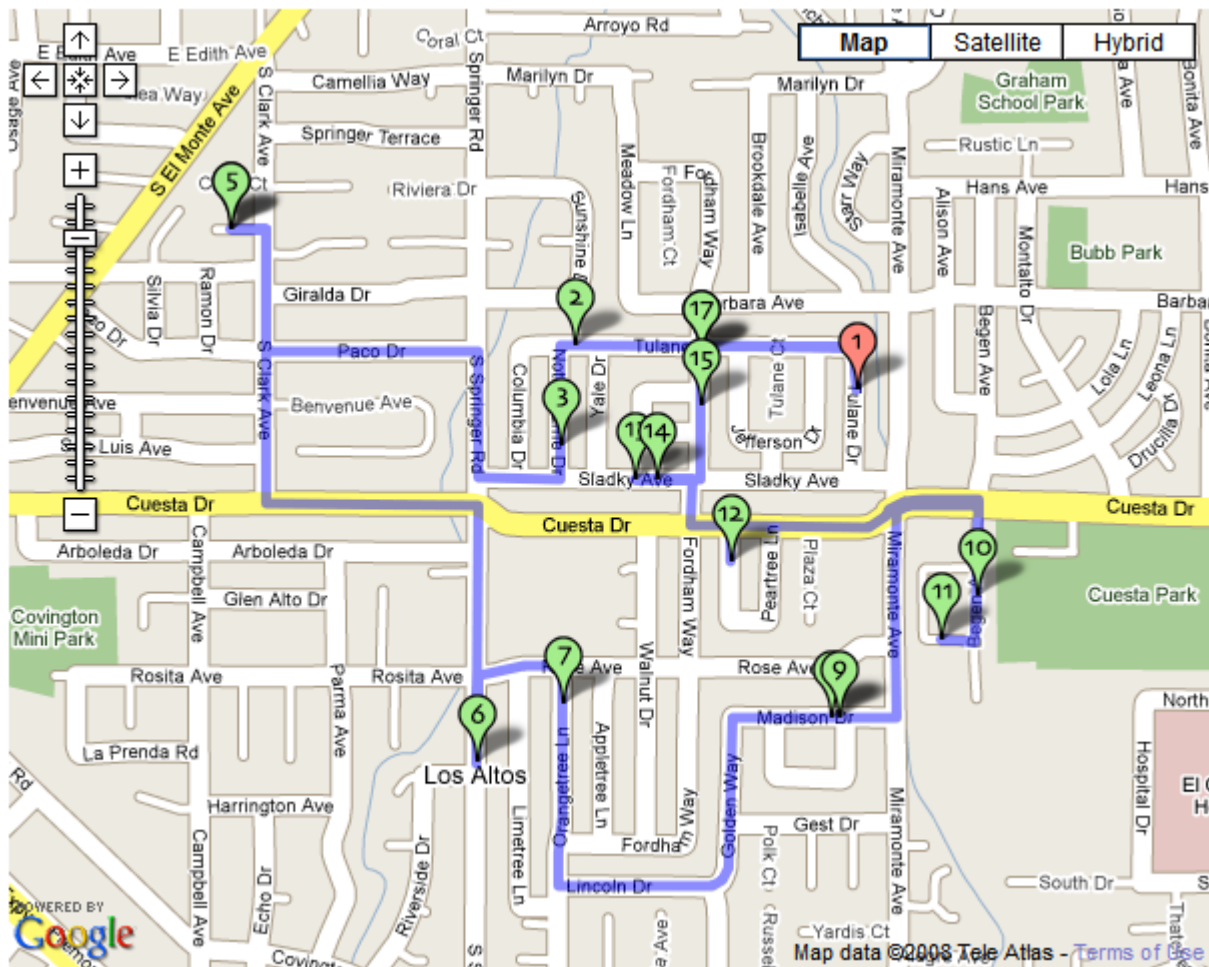
So I don't need to do anything unless a disaster strikes, right?

That's mostly true. Your help is only required in the event of a disaster and will generally be limited to the 'assess and report' function described above. However, you are required to keep your list of families up-to-date, via the quarterly packet that will be sent to your home. Be sure to replace your old list and keep the new list stored in a safe, accessible location.

LIST OF FAMILIES

Ref #	Family	Address	Phone	City
1	CowlXy, SXm Xnd KXtiX	1X2X TulXnX DrivX	(XXX)9XX-211X	MountXin ViXw
2	PostlXtXwXitX, MXrgXrXt JXXn	1X9X TulXnX DrivX	(XXX)9XX-XX99	MountXin ViXw
3	MXcXskill, DonXld ClXrk Xnd XlizXbXtX	1XXX NotrX DXmX DrivX	(XXX)9X3-XXXX	MountXin ViXw
4	CritcXfiXld, Lois FXyX	X2X XXwtXornX Court	(XXX)94X-X1X4	Los Xltos
5	XXrz, KXrXn FXyX	X2X XXwtXornX Court	(XXX)94X-X1X4	Los Xltos
6	WilXXImson, MXry	1XXX SpringXr Rd Xpt X	(XXX)9X1-1X3X	MountXin ViXw
7	Robinson, DXvid Xnd SXrXX	1X13 OrXngXtrXX LXnX	(XXX)9X4-1XXX	MountXin ViXw
8	CutlXr, DXvid XntXony Xnd LXnXssX	91X MXdison DrivX	(XXX)2X9-XX3X	MountXin ViXw
9	BoycX, SusXn	9XX MXdison DrivX	(XXX)9X1-9X44	MountXin ViXw
10	XXslop, BrXnt D	1X39 BXgXn XvXnuX	(XXX)9XX-XXX9	MountXin ViXw
11	Murdock, Tyson Don Xnd Xmby	XXX GXntry WXY	(XXX)X2X-192X	MountXin ViXw
12	JoXnson, KXitX Xnd BXtsy XXXtXXr	1X3X CXXrrytrXX LXnX	(XXX)9XX-4X42	MountXin ViXw
13	XXil, Xrin SloXn	1XXX SlXdky XvXnuX	NonX	MountXin ViXw
14	BrXdliXy, RosX	1X2X SlXdky XvXnuX	(XXX)9X9-12X9	MountXin ViXw
15	PittmXn, RobXrt PXul	1XXX FordXXm WXY	(XXX)9X1-442X	MountXin ViXw
16	KXspXr, CXXrlXs JosXpX	1X3X FordXXm WXY	(XXX)9XX-4X99	MountXin ViXw

OPTIMAL PATH (Duration = 21 min 21 sec, Distance = 5km 934m)



REPORTING WORKSHEET – District 1

Please use this worksheet to record notes as you contact your families and discuss their needs.

FAMILY	NOTES
XndXXwX, JXmXX XIXn	
BlXkX, XichXXd Xnd JXnniX	
BohmXn, BXyXn DiXk	
BohmXn, PXXXick	
BXickXXn, XXhIXy	
Child, MXXgXXXX FXXncXX	
Givich, XdX BXXXhXIX	
KXlIXX, XXXvXn Xnd DiXnX	
VolXX, PXXXiciX LouiXX	
KXufuXi, FolXu Xnd MilikX	
JohnXon, DonXld LXX	
XXXivX, XodXlio Dy Xnd XgnXX Colon	
BXowmXn, YoXhiko	
KXXXling, WilliXm VXXn	
KoXiXX, HopX XIXinX	
MooXX, Vicki Joy	
XXyloX, ChXXlXX NoXmXn	
XlIXn, BXXd Xnd KXlIi	